

The Coordinator
Investigation, Recommendation and Monitoring Committee
Ministry of Women, Children and Social Welfare
Singhadurbar, Kathmandu, Nepal

Date:

Subject: Submission of Application for Adoption

Dear Sir/Madam,

We hereby request Government of Nepal, Ministry of Women, Children and Social Welfare to kindly accept the application and attached dossier of the following parent/s who is/are seeking for adopting a Nepali Child with the following specifics. Kindly allocate the child to her/them according to the “Terms and Conditions and Process for Granting Approval for Adoption of Nepali Child by an Alien - 2065 (2008).”

1. Information of Family:

Mother

Father

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|------------------------|
| Family Name: |
| First Name: |
| Middle Name: |
| Address: |
| House No: |
| Street: |
| State/Province: |
| Country: |
| Date of Birth: |
| Nationality: |
| Passport No: |

| |
|------------------------|
| Family Name: |
| First Name: |
| Middle Name: |
| Address: |
| House No: |
| Street: |
| State/Province: |
| Country: |
| Date of Birth: |
| Nationality: |
| Passport No: |

2. Specifics of the Child to be Adopted (Please put tick mark in one of the boxes):

Age: 0 to 1 years 1 to 3 years 3 to 5 years
 5 to 10 years above 10 years

Sex: Female Male

Health: Normal Child with special need

Thanking you,

Sincerely,

Signature:

Name and Designation

Seal